



www.clubsnz.org.nz

COVID-19 ALERT LEVEL 2 - AUGUST 2020



Clubs New Zealand understands the Coronavirus Pandemic is creating extreme uncertainty for clubs, affecting trade and unsettling individual club members. This resource has been created to provide club specific, relevant guidance.

This resource should be read in conjunction with information provided by Ministry of Health and other government agencies.

USEFUL LINKS

[Ministry of Health](#)

[Unite against Covid-19 - www.covid19.govt.nz
business.govt.nz](http://www.covid19.govt.nz/business.govt.nz)

[Work and Income - Wage Subsidy](#)

[Inland Revenue](#)

[Incorporated Societies](#)

CONTENTS

RULES THAT APPLY TO EVERYONE AT ALL ALERT LEVELS	2
ALERT LEVEL 2 REQUIREMENTS TO PREVENT OUTBREAK OR SPREAD OF COVID-19	2
SOCIAL GATHERINGS	4
FACE COVERING REQUIREMENTS	5
ASK FOR HELP	5

All of New Zealand is now under COVID Alert Level 2, the updated ordering confirming the requirements for this instance of Alert Level 2 came into force at 11.59pm on 30 August 2020.

While we are all under Alert Level 2, there are some additional restrictions that are in place for Auckland only, these additional requirements will be highlighted in the guidance below.

The current order can be viewed here: [COVID-19 Public Health Response \(Alert Level Requirements\) Order 2020](#)

RULES THAT APPLY TO EVERYONE AT ALL ALERT LEVELS

Part 2 of the new order outlines the requirements at all alert levels to prevent outbreak or spread of COVID-19

Display of QR codes in workplaces

All workplaces including clubs must ensure that a copy of the NZ COVID Tracer QR code for the workplace is displayed in a prominent place at or near the main entrance of the workplace.

More in-depth information on contact tracing can be found below.

[Refer to Section 8 of the Order](#)

ALERT LEVEL 2 REQUIREMENTS TO PREVENT OUTBREAK OR SPREAD OF COVID-19

The new order separates out the physical distancing requirements for different types of businesses and services. A requirement for a particular activity applies to a business or service to the extent that the activity it carried out.

In a club situation, different activities can run in accordance with the relevant requirements for that activity. The activities must be distinctly separate with no overlap.

Activities such as sports, class 4 gaming, libraries will be subject to the requirements for controlled businesses and services as outlined in section 18 of the order. When food and drink is added into the mix the requirements for food and drink businesses as outlined in section 19 kick in.

CONTACT TRACING REQUIREMENTS FOR ALL WORKPLACES

In addition to ensuring that a copy of the NZ COVID Tracer QR code is displayed in a prominent place at or near the main entrance of the club, you must also have other record-keeping systems and processes in place to ensure that a contact tracing record is kept of all people that enter the club.

For most clubs this is going to be a manual register for those members that cannot scan the NZ COVID Tracer QR Code.

If a member or guest refuses or cannot scan the NZ COVID Tracer QR code, their visit needs to be recorded manually or within another system that the club has in operation.

[*Refer to Section 10 of the Order*](#)

PHYSICAL DISTANCING REQUIREMENTS FOR FOOD AND DRINK BUSINESSES AND SERVICES

The below requirements relate to ALL food and drink businesses, you will see that clause (c) provides an additional requirement for those in Auckland only to ensure that no more than 10 customers or clients are seated at a table together.

Businesses and services must, in relation to that activity,

- a) Permit no more than 100 customers or clients to be in any 1 defined space in the workplace at any 1 time; and
- b) ensure that each customer or client is seated at a table other than when—
 - i) entering, using a toilet or bathroom, paying, or departing; or
 - ii) ordering or collecting food and drink, except in on-licence premises or club licence premises; and
- c) ensure that no more than 10 customers or clients are seated at a table together if in the Auckland area; and
- d) ensure that there is at least a 1-metre separation between adjacent tables where customers or clients are seated; and
- e) ensure, to the greatest extent practicable, that only 1 worker serves at any table; and
- f) maintain compliance with the 1-metre physical distancing rule (rather than the 2-metre physical distancing rule) for all customers and clients when they are not seated at a table to the greatest extent practicable.

[*Refer to Section 19 of the Order*](#)



PHYSICAL DISTANCING REQUIREMENTS CONTROLLED ACCESS BUSINESSES AND SERVICES

Controlled access businesses and services (club activities where no food and beverage is involved) must maintain compliance with the 1-metre physical distancing rule to the greatest extent practicable; and permit no more than 100 customers or clients to be in any 1 defined space in the facility at any 1 time (not including workers).

As soon as food and beverage is involved the rules for food and beverage businesses and services apply.

SOCIAL GATHERINGS

A social gathering does NOT include an activity undertaken within a business in compliance with clauses 13 to 20 but does include a gathering held at a facility or venue that has been hired for the gathering i.e. private functions.

NUMBER LIMIT ON SOCIAL GATHERINGS IN AUCKLAND

A social gathering in the Auckland area must not exceed 10 people in a defined space at any one time (not including workers).

At this time, we are recommending that clubs in Auckland do not hold private functions until the restrictions on numbers has been lifted.

If a private function for more than 10 must go ahead, you will need to follow the requirements for food and beverage businesses as outlined in section 19.

NUMBER LIMIT ON SOCIAL GATHERINGS IN OTHER AREAS

A social gathering in an area other than the Auckland area must not exceed 100 people in a defined space at any one time (not including workers)

REQUIREMENTS FOR SOCIAL GATHERINGS

An organiser (the person hiring the venues) and the person in control of the premises of a social gathering must ensure that the social gathering does not exceed, and is not likely to exceed, the number limit for the gathering in clause 21 or 22.

The organiser of a social gathering, and the person in control of the defined space or premises in which a social gathering is held, must ensure that contact tracing records of people attending the social gathering are kept to enable contact tracing in relation to the social gathering.

FACE COVERING REQUIREMENTS

Small passenger service vehicles are exempt from the requirement for passengers to wear a face covering.

At Alert Level 2, when not on public transport, people should consider wearing a face covering when they cannot maintain physical distance from people you do not know. This however, is not mandatory.

ASK FOR HELP

Clubs New Zealand understands the Covid-19 Pandemic has created extreme uncertainty for clubs, affecting trade and unsettling individual club members. Clubs New Zealand will continue to provide relevant information to clubs to assist in the management of what is a very unpredictable situation.

The National Office Team are on call to offer advice and support to member clubs. Please get in touch if you have questions or require assistance we are here to help and we want to help.

You can call National Office on 0800 425 827 or get in touch with one of the [team directly](#).